Government of
Saskatchewan

Annual Report
2001-2002

Saskatchewan
Multitype Library Board

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Annual Report
2001-2002

Saskatchewan
Multitype Library Board

The annual report of the
Saskatchewan
Multitype Library Board
for the period April 1, 2001 to March 31, 2002

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Letter of Transmittal from Minister

The Honourable Dr. Lynda M. Haverstock
Lieutenant Governor
Province of Saskatchewan

Your Honour:

I have the honour to present the Saskatchewan Multitype Library Board's annual report for the period April 1, 2001 to March 31, 2002.

Respectfully submitted,

Jim Melenchuk
Minister of Learning

Letter of Transmittal from Board Chair

Honourable Jim Melenchuk
Minister of Learning

I have the honour to present the Annual Report of the Saskatchewan Multitype Library Board for the period April 1, 2001 to March 31, 2002.

This report is the first publication of the Multitype Library Board Annual Report as a separate document, as previous annual reports were submitted as part of departmental reports. The board is pleased with this opportunity to independently highlight its goals and accomplishments.

I am pleased to report significant progress in the development of the multitype library system in Saskatchewan over the last year.

The board held its first Annual General Meeting for participants in the Multitype Database Licensing Program. The addition of new periodical resources and the evaluation of existing periodical products strengthened the program this year. Usage of the periodicals by Saskatchewan residents continues to grow.

The Board worked with the Saskatchewan Library Association to develop a Saskatchewan Libraries Education Bursary. This bursary will assist residents to obtain a Master of Library Science degree and return to Saskatchewan for employment.

The board also developed a discussion paper, *Saskatchewan Libraries Working Together*, to promote the value of libraries and address key issues facing the library and information sectors.

The board has engaged in educational, awareness, and consultation activities within the Saskatchewan library community that have fostered increased understanding of the board and multitype initiatives. This included launching the Saskatchewan Libraries web site, www.lib.sk.ca. During these activities, we have talked with people from libraries across Saskatchewan, and there is resounding support for the benefits of multitype library co-operation.

The board also focused on developing a framework for consulting with the library community on future directions for multitype co-operation. This framework will help us build strategic plans for future work.

The board will continue to work with the library and information sectors to develop multitype library co-operation.

Merrilee Rasmussen
Chair, Multitype Library Board

Board Organization

Legislation

The Multitype Library Board is established under *The Libraries Co-operation Act*.

Mandate

The mandate of the Multitype Library Board is to facilitate the co-operative development of the multitype library system in Saskatchewan.

It does so by providing a forum for appointed representatives of all library sectors in Saskatchewan to meet and discuss ways in which libraries can co-operate to enhance library services.

Representation

The minister appoints board members to represent library and information sectors.

The following representation must be appointed:

- a library director from a public library or public library system;
- a library director from a school library or school library system;
- a library director from a post-secondary library or post-secondary library system;
- a library director from a special library or special library system;
- the Provincial Librarian;
- a person chosen from a list of persons nominated by the Saskatchewan Library Trustees Association;
- a person chosen from a list of persons nominated by the Saskatchewan School Trustees' Association;
- a person chosen from a list of persons nominated by the Saskatchewan Library Association;
- one other person employed by a post-secondary library in any capacity; and
- one other person employed by a special library in any capacity.

The minister may appoint any of the following representation:

- one person who is, or who is employed by, an information provider;
- one person appointed after consultation with the Saskatchewan Urban Municipalities Association;
- one person appointed after consultation with the Saskatchewan Association of Rural Municipalities; and
- one or two other persons (in consultation with the library community).

The role of board members is to consult with their library sectors to ensure broad understanding of all sectors' needs and to enable full participation of all sectors in multitype initiatives.

Decision Making

As entrenched in *The Libraries Co-operation Act*, the Board uses consensus decision making. Consensus decision making recognizes the autonomy and individual responsibility of autonomous libraries and library systems represented on the board.

Reporting

The Multitype Library Board advises and provides recommendations to the minister responsible for libraries with respect to the development of the multitype library system.

It may also make recommendations to libraries and library systems concerning multitype library development.

Secretariat

The Saskatchewan Provincial Library provides secretariat support to the board.

Meeting Requirements

The board is required by legislation to meet at least three times yearly. From April 1, 2001 to March 31, 2002, the Board met four times:

June 7-8, 2001
September 27, 2001
November 9, 2001
February 1, 2002

Board Members 2001-2002

Saskatchewan Library Trustees Association representative
- Merrilee Rasmussen (chair)

Public library directors' representative
- Audrey Mark

School library directors' representative
- Janet Merkosky

Saskatchewan School Trustees' Association representative
- Brenda Kondra

Post-secondary education library employees' representative
- David Fox

Post-secondary education library directors' representative
- Bob Foley

Special library employees' representative
- Sharon Doepker

Special library directors' representative
- Hélène Stewart (until Sept. 1, 2001)
- Susan Powelson (after Sept. 1, 2001)

Saskatchewan Library Association representative
- Jeff Barber (until Sept. 1, 2001)
- Carol Shepstone (after Sept. 1, 2001)

Provincial Librarian
- Joylene Campbell

Aboriginal and northern residents' representative
- Valerie Laliberte

Information providers' representative
- Hélène Stewart (after Sept. 1, 2001)

Libraries Working Together in a Multitype System

What is a Multitype Library System?

A multitype library system is a network of working relationships, between any combination of autonomous libraries and information providers, established to share services and resources for mutual benefit.

There are more than 320 public libraries, hundreds of school libraries, and more than 40 post-secondary education and special libraries in Saskatchewan. Libraries and library systems in these sectors are autonomous and mandated to provide a clearly defined client group with a set of library services.

In a multitype library system, the jurisdictional boundaries and separate administrative structures of libraries remain intact, but co-operative initiatives and working relationships enable libraries to collectively acquire information products and develop services that they could not achieve independently.

The role of the Multitype Library Board is to find library needs that overlap and allow these areas of mutual need to be the basis for the development of co-operative policies and programs.

Vision

The vision of our multitype library system is:

Access to information is a democratic right of all people in Saskatchewan.

Mission

Libraries in Saskatchewan will work together to maintain and enhance a co-operative interdependent information network which will ensure a consistent and high quality of information service through a multitype library system.

Values

Strong local autonomous library partners

A strong multitype library system rests on strong, local autonomous libraries and library systems. Partners look after their own development and issues that relate to their jurisdictions.

The whole is greater than the sum of the parts

Autonomous library partners working together create a capacity for library service that is broader, more effective, and less costly than any one of the partners could achieve working individually.

Think globally ... search locally

Libraries work to share resources at a local level first, then regionally, provincially, nationally, and finally internationally.

Commitment to co-operation for mutual benefit

Co-operation is the cornerstone of the multitype library system. The reason people are willing to co-operate is that they see that things will work better if they do.

Organic development

Growth and development of multitype initiatives are based on what is possible for the partners. Partners are not forced into multitype projects. Multitype initiatives will be realized through people voluntarily working at the local level to develop what works for them.

Sustained attention

Continued effort is required to build a strong multitype library system. It must remain a high priority for each of the partners and it may mean marshalling resources to ensure that the system remains healthy as it grows and develops.

Decisions made by consensus

Decisions on matters of importance to all partners should be made in a manner which recognizes that all the partners must either agree with the decision or at least that they could accept or work within the decision. This is necessary because all partners operate autonomously in the multitype framework and no partner is of greater importance than any other.

Partners

The partners in the multitype library system include:

- the public, school, post-secondary education, and special library sectors;
- the Provincial Library, which has traditionally played a coordinating role in the Saskatchewan library community; and
- other information providers, such as archives, rural service centres and business resource centres.

Each of the library partners has different roles, mandates and client groups, which they serve.

They vary in size, structure, governance, facilities, resources, and functions. It is important to understand the nature of the differences as well as similarities in order to co-operate more effectively.

Strategic Plan

The Multitype Library Board's long term strategic plan provides the framework for annual board action plans.

GOAL 1: Develop the multitype system.

OBJECTIVES:

1.1 Strong independent libraries and communities, working in partnership, ensure the successful development of a multitype library system.

1.2 Other information providers will be integral partners in the multitype library system.

GOAL 2: Implement the multitype library system.

OBJECTIVES:

2.1 Libraries will have effective mechanisms in place for sharing resources including human, physical, and technical resources among all libraries throughout the province.

2.2 Saskatchewan residents will have access to all libraries in the province.

2.3 Information needs of Saskatchewan residents will be met by strong libraries with appropriate staffing, funding, resources, and facilities.

2.4 A sustainable multitype library system will be strengthened by ongoing formal evaluation by all of the partners.

GOAL 3: Connect libraries of all types to provide equitable access to and delivery of information.

OBJECTIVE:

3.1 The connection of libraries will provide the mechanism to ensure province-wide resource sharing that is affordable, fast, current, and distance neutral.

GOAL 4: Promote participation in the multitype library system.

OBJECTIVE:

4.1 Promotion will ensure the multitype library system will be used and valued by the people in Saskatchewan.

M121

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Board Goals and Accomplishments, 2001-2002

Every year, the Multitype Library Board develops a business plan outlining its short-term goals and tasks for the year. Accomplishing these short-term yearly goals contribute to the achievement of the long-term strategic plan. The goals and accomplishments for 2001-2002 were as follows:

Goal 1: Work towards a board structure that enables it to effectively co-ordinate multitype library development.

Accomplishments:

- Established a Business Plan Committee to address board structure and business issues.
- Researched structural models for library consortia in Canada.
- Developed a *Library Co-operation Matrix* that inventories existing library co-operation and can be used to consult with library and information sectors about future directions for co-operative initiatives.
- Initiated investigation of funding mechanisms within government to administer the Multitype Database Licensing Program.

Goal 2: Administer and develop the Multitype Database Licensing Program (MDLP) via the MDLP Committee.

Accomplishments:

- Negotiated the first license with Elton B. Stephens Company (EBSCO) for *Canadian Newspaper Source*, providing full text access to over 100 Canadian newspapers including six Saskatchewan newspapers.
- Provided province-wide training for *Canadian Newspaper Source*.
- Developed guiding principles for libraries participating in the program.
- Renewed licenses for InfoTrac and Micromedia databases.
- Added *Kid's Edition* to the InfoTrac license.
- Evaluated databases to provide guidance for upcoming negotiations.
- Held the first Annual General Meeting for the program.
- Initiated investigation of funding mechanisms within government to administer the Multitype Database Licensing Program.

Goal 3: Develop recruitment and succession planning strategies for the library sector.

Accomplishments:

- Initiated a Saskatchewan Libraries Education Bursary in co-operation with the Saskatchewan Library Association. The bursary promotes the continued growth of professional librarianship in Saskatchewan by assisting residents to obtain a Master of Library Science degree and return to Saskatchewan for employment.
- Established a Public Relations Committee that determined one of its key roles should be developing strategies to address staff recruitment and retention issues in libraries.
- Conducted an informal needs assessment with libraries, via the Public Relations Committee, on their recruitment and retention needs.

Goal 4: Develop strategies for promoting the value of libraries to Saskatchewan residents.

Accomplishments:

- Established a Public Relations Committee.
- Developed a discussion paper, *Saskatchewan Libraries Working Together*, to promote the contribution of libraries to quality of life in Saskatchewan.
- Launched the Saskatchewan Libraries web site (www.lib.sk.ca), in partnership with the Provincial Library, to promote all types of libraries in Saskatchewan.

Goal 5: Connect libraries of all types to provide equitable access to and delivery of information.

Accomplishments:

- Launched the Saskatchewan Libraries web site (www.lib.sk.ca), in partnership with the Provincial Library. The web site identifies the 500 plus libraries in all library sectors. It promotes these libraries and their information services, as well as fosters connectivity and awareness among individual libraries.
- Successfully promoted the inclusion of public libraries in CommunityNet.

Goal 6: Increase library community and public awareness of multitype library initiatives and the benefits of increased co-operation across library sectors.

Accomplishments:

- Developed a discussion paper, *Saskatchewan Libraries Working Together*, that highlights the value of libraries in Saskatchewan and the value of multitype initiatives.
- Delivered a session on province-wide multitype initiatives in Saskatchewan at the Saskatchewan Library Association conference.
- Developed and distributed brochures about the multitype library system at the SUMA Convention tradeshow and Information Management Conference.
- Developed and distributed regular communiqués to update stakeholders on board activities and multitype developments.
- Maintained a Multitype Library Board section on the Saskatchewan Libraries web site with up-to-date information on the board.

Goal 7: Develop Multitype Library Board awareness of First Nations governance, community structures and cultures.

Accomplishments:

- Participated in an Aboriginal Cultural Awareness Training workshop, "Historical and Contemporary Issues," Module 1, ACAP Series.

Goal 8: Determine the potential for multitype co-operation in a variety of library service areas.

Accomplishments:

- Fostered multitype co-operation in a public library initiative to purchase a province-wide interlibrary loan software system and a remote patron authentication system by ensuring multitype partner representation on the project committee.

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Multitype Database Licensing Program: A Flagship Multitype Initiative

Program

The Multitype Database Licensing Program (MDLP) is a province-wide program in which Saskatchewan libraries pool funds to purchase bulk access to electronic information resources – magazines, journals, newspapers, and other information resources accessed via the Internet.

Thirty-one partner libraries participated in, and volunteered funding for, the program in 2001-2002. These include: all ten public library systems; all schools, represented by Saskatchewan Education; the two university library systems; four campuses of SIAST; a few colleges; many special libraries; and the Provincial Library, which is responsible for coordination of the program.

The total value of the program reached $370,000 in 2001-2002.

Goals

The goals of MDLP are to:

- increase the volume of reliable information resources available to library users;
- ensure equitable access to information resources regardless of geographic factors such as size and remoteness of the community;
- pay for access to these resources on the basis of total residents of the province and make them accessible to all in every type of library province-wide; and
- maximize the buying capacity of all libraries, through cost-sharing.

Benefits

The program has significantly enhanced access to reliable information resources for citizens of Saskatchewan.

By pooling funds, the overall contribution needed by any one library has been greatly reduced, for example, from over $70,000 to under $30,000 per year in one library.

The program has also allowed many libraries to participate that would otherwise not have been able to acquire any licenses on their own and thus expanded such access to residents even in very small or remote communities.

For example, many rural branch libraries would have had as few as 10 magazine subscriptions; now they have access to over 2,000 full text periodical titles online and thousands more indexed periodical titles.

In 2001/02 Saskatchewan residents downloaded over 327,000 articles.

Saskatchewan is the only jurisdiction in Canada that has accomplished database licensing for all provincial residents, in every library in the province and from library users' home computers. Through this program libraries are helping to close the digital divide.

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MDLP Organization

The Multitype Library Board established the Multitype Database Licensing Committee to manage MDLP.

Members of the committee represent all library sectors that participate in the program. The role of committee members is to consult with their sectors regarding development of the program and to bring this feedback to the committee table.

Committee members consult with sectors to evaluate existing and new informational databases, as well as to coordinate financial contributions to the program. The committee works through Provincial Library staff to negotiate and make agreements with vendors for the desired information products.

Milestones

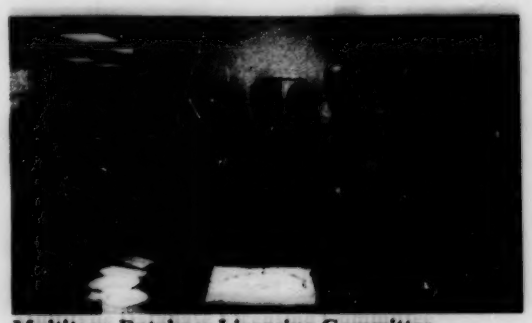
The Multitype Database Licensing Program held its first Annual General Meeting (AGM) on March 8, 2002.

The AGM was an opportunity for all program participants to get together to review accomplishments, plan activities for the year ahead, and discuss future directions for the program.

The AGM also gave program participants the opportunity to meet with Multitype Library Board members and to learn more about other multitype initiatives.

AGM participants also celebrated the fourth year anniversary of the Multitype Database Licensing Program.

Feedback from the AGM demonstrated enthusiasm for the program. In addition, participants indicated interest in establishing regular annual general meetings.



Multitype Database Licensing Committee members and chair of the Multitype Library Board cut a cake to celebrate the fourth anniversary of the Multitype Database Licensing Program.

Front row (left to right): Marilyn Jenkins, Joanne Beltramini, Merrilee Rasmussen, Julie Arie, Charlene Kramer. Back row (left to right): Delee Cameron, Mary Reddyk, Pat Kolesar, Diana Kichuk, Cathy Matyas, Hélène Stewart, Anne Craggs, Allan Johnson, Beverley Brooks, Brett Waytuck.

Participants at the Multitype Database Licensing Program Annual General Meeting

Financial Contributors

Post–Secondary Education Libraries
Archibald Foundation Library
Briercrest Family of Schools, Archibald Library
Gabriel Dumont Institute Library
NORTEP Library
Saskatchewan Institute of Applied Science and Technology, SIAST Libraries
St. Peter's Abbey and College Library
University of Regina, Dr. John Archer Library
University of Saskatchewan Libraries

Public Libraries*
Chinook Regional Library
Lakeland Library Region
Pahkisimon Nuye?áh Library System
Palliser Regional Library
Parkland Regional Library
Regina Public Library
Saskatoon Public Library
Southeast Regional Library
Wapiti Regional Library
Wheatland Regional Library

* Through the financial participation of these library systems, all 320 public library locations in Saskatchewan have access to the databases.

Special Libraries
Credit Union Central of Saskatchewan, Resource Centre
East Central Health District, Resource Centre
Forest Ecosystems Library
Greystone Managed Investments Inc., Information Resource Centre
Law Society of Saskatchewan, Library
POS Pilot Plant Corporation, Information Services
Prairie Agricultural Machinery Institute Library
Regina Health District, Health Sciences Library
Resource Centre for Sport, Culture and Recreation
Royal Canadian Mounted Police Training Academy, Learning Resource Centre
Saskatchewan Association of Heath Organizations, Resource Centre
Saskatchewan Education and Post-Secondary Education and Skills Training Resource Centre
Saskatchewan Health Resource Centre
Saskatchewan Highways and Transportation, Resource Centre
Saskatchewan Intergovernmental and Aboriginal Affairs, Library
Saskatchewan Legislative Library
Saskatchewan Provincial Auditor's Office Library
Saskatchewan Social Services, Resource Centre
Saskatchewan Teachers' Federation, Stewart Resource Centre

School Libraries
All school divisions through Saskatchewan Education on behalf of all K-12 schools in Saskatchewan*

* Through the financial participation of these agencies, all schools in Saskatchewan have access to the databases.

Provincial Library
Saskatchewan Provincial Library

Current Products Licensed

EBSCO

Canadian Newspaper Source
Includes 100 full text Canadian newspapers and four major newswires.

Gale InfoTrac

Business ASAP
Nearly 2,500 periodicals indexed and among them about 1,800 full text titles.

CPI.Q
Indexing of more than 400 Canadian periodicals with full text articles and reports from 165 Canadian periodicals.

Expanded Academic ASAP
3,000 indexed and 1,800 full text titles in a wide variety of disciplines for research.

General Reference Center
More than 1,000 titles including 800 full text.

Health Reference Center Academic
Integrates more than 700 indexed titles, 500 full text titles and 700 pamphlets.

Kid's Edition
More than 80 reference books and popular magazines.

Student Edition
More than 400 indexed and 340 full text titles for secondary school students.

Micromedia

Associations Canada
Provides detailed listings and abstracts for nearly 20,000 regional, national and international organizations.

CBCA Full Text Business and Reference
Indexing of over 740 periodicals and 9 news sources including 180 titles in full text.

CBCA Full Text Education
Over 150 Canadian education journals, plus many Canadian government reports, research reports, as well as Canadian Education Directory.

Directory of Libraries in Canada
Offers complete and comprehensive information on Canadian libraries, resource centres, and business information centres.

Index to Canadian Legal Literature
Includes 53,000 records and 5,400 book reviews, and over 8,000 records added per year.

Repère Full Text
Includes over 500 major Canadian French language journals in addition to articles published in France, Belgium and Switzerland.

M121

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Usage Statistics

Use of the periodical materials by Saskatchewan residents has increased steadily since the Multitype Database Licensing Program first started.

InfoTrac's suite of databases was the first periodical product licensed by MDLP. Since 1999, usage has increased in all library sectors. The table below shows the number of times Saskatchewan people have logged into the database.

InfoTrac	1999	%	2000	%	2001	%
Post-secondary	21,866	31%	38,094	41%	61,596	45%
Public	17,873	25%	22,862	25%	30,357	23%
School	28,664	41%	27,741	30%	39,659	29%
Special	2,230	3%	3,530	4%	4,146	3%
TOTAL	**70,633**	100%	**92,227**	100%	**135,758**	100%

Usage has also increased due to the addition of new periodical products.

The tables below show the number of times Saskatchewan people have logged into new periodical databases EBSCO and Micromedia, as well as InfoTrac.

Periodical Database	1999	2000	2001
InfoTrac	70,633	92,227	135,758
Micromedia	No subscription	50,360	37,177
EBSCOhost	No subscription	No subscription	16,413
TOTAL	**70,633**	**142,587**	**189,348**

Usage Statistics

Use of the periodical materials by Saskatchewan residents has increased steadily since the Multitype Database Licensing Program first started.

InfoTrac's suite of databases was the first periodical product licensed by MDLP. Since 1999, usage has increased in all library sectors. The table below shows the number of times Saskatchewan people have logged into the database.

InfoTrac	1999	%	2000	%	2001	%
Post-secondary	21,866	31%	38,094	41%	61,596	45%
Public	17,873	25%	22,862	25%	30,357	23%
School	28,664	41%	27,741	30%	39,659	29%
Special	2,230	3%	3,530	4%	4,146	3%
TOTAL	**70,633**	**100%**	**92,227**	**100%**	**135,758**	**100%**

Usage has also increased due to the addition of new periodical products.

The tables below show the number of times Saskatchewan people have logged into new periodical databases EBSCO and Micromedia, as well as InfoTrac.

Periodical Database	1999	2000	2001
InfoTrac	70,633	92,227	135,758
Micromedia	No subscription	50,360	37,177
EBSCOhost	No subscription	No subscription	16,413
TOTAL	**70,633**	**142,587**	**189,348**

Future Directions

The Multitype Library Board's directions for the next year include:

- Advance *Saskatchewan Libraries Working Together* discussion paper through government inter-departmental discussions as well as broad distribution in order to promote libraries and address issues identified in the recommendations.

- Consult with the library sectors using the *Library Co-operation Matrix* to plan future development of the multitype library system.

- Continue research to identify what type of entity is required to carry out the business of multitype initiatives based on the library community's response to the co-operation matrix.

- Complete the development of a recruitment and succession planning strategy and begin its implementation.

- Develop a strategy for promoting the value of libraries in Saskatchewan.

- Conduct education and awareness activities to promote the value of libraries and multitype co-operation.

- Develop the Multitype Database Licensing Program through product evaluation, training, and promotion.

- Determine the potential for multitype co-operation by reviewing emerging issues and consulting with the library and information community.